

Midwest Collaborative for Library Services
Board Meeting Minutes
August 26, 2016
Indiana State Library

I. Call to Order – Meeting was call to order at 10:04 am

- A. Roll Call & Accountability of Meeting Preparation
Present: Bobay, Bondar, Brakel, Davis, Eden, Gallagher, Garrison, Helmen, Linderman, Mitchell, Riley, Shaw, Skib, Speer, Stringfellow
Guests: Kirkpatrick, Ladiski, Nord
Absent: Dykhuis
- B. Approval of the Agenda
Stringfellow moved to remove Policy 2.5 from operational consent agenda. Garrison seconded. Motion approved.
- C. Operational Consent Agenda
Motion to approve by Gallagher. Seconded by Eden. Motion approved.
- D. Board Consent Agenda
Motion to approve by Garrison. Seconded by Linderman. Motion approved.
- E. Policy 2.8 Emergency Executive Director Succession – Board wanted official acceptance from Kirkpatrick, which was received. Bobay moved to approve the policy. Helmen seconded. Motion approved.
- F. Policy 2.5 Financial Conditions – Skib moved to strike Section 2.5.1 from the policy. Garrison seconded. Motion approved.

II. Board Education

- A. Lucinda Nord, Executive Director, Indiana Library Federation
Nord spent 25 years with United Way before becoming the new Executive Director at ILF in June. She discussed strategies and goals for ILF and priorities for the immediate future.

- B. Executive Director report
Kirkpatrick reported on some highlights from the written report.

Harwood-based community conversations continue to be well-attended in both states, with almost all Indiana sessions at capacity. MCLS is sponsoring 15 Indiana librarians at the Harwood lab in Atlanta in the middle of October.

Michigan Academic Shared LMS group received six responses to RFP intent to bid: EBSCO, Equinox, Ex Libris, Innovative, OCLC and SirsiDynix. Functional teams will score and evaluate each section and report out as a group to the Executive Committee.

MCLS continuing to work with Eric Craymer to explore ideas around developing a policy governance introduction seminar. More news to come, but agree that plans need to be in place by January 1 to have a successful spring session.

- C. FY2016 Financial Results
Kirkpatrick reported highlights from year end financials.

III. Board Operation

- A. Indiana School Library Representative vacancy
Matteson resigned from board due to job move out of state. Discussed difficulty in keeping this position filled due to lack of school libraries in Indiana.
- B. Nominating Committee report
Stringfellow presented the board slate. There were 16 responses this year. Garrison and Eden have been nominated for another term. Alison Greenlee, library at The Henry Ford, has been nominated for the Michigan Special Library seat and Edra Waterman, director at Hamilton East Public Library, has been nominated as the Indiana Public Library representative. Garrison moved to approve the slate. Helmen seconded. Motion approved.
- C. Ownership Linkage survey results
Garrison presented results on behalf of committee. Committee asked for further analysis of data by state and library type. Committee will work on questions for each site location at the annual meeting.
- D. Annual meeting preparations
Board discussed preparations for annual meeting and determined that a Board member will be present at each site to lead afternoon discussions. Need to provide facilitators with questions, ground rules and expectations, which will be decided at the retreat.
- E. Bylaws amendments & Policy Manual updates
Bylaws amendments are ready to be presented to the membership. Gallagher and Davis will review policy manual and advise on potential edits.

IV. Ends Policy Development

- A. 2016 Board Retreat Agenda Planning
Marnie Maxwell will facilitate retreat, where discussion will focus on whether we have fulfilled the promise of bringing the two states together. Community conversation results and ownership linkage data will be discussed.

V. Board Self-Assessment

The Board assessed the meeting.

VI. Adjournment

The meeting adjourned at 2:06 pm.