

Strategic Planning Timeline

Task	Planning Activity	Month
Task 1	Design the planning process (meet with consultant)	Month 1
Task 2	Start the planning process (Data gathering, benchmarking, demographics, put together planning committee)	Month 1
Task 3	Identify community needs (Interview community leaders, hold community conversations)	Month 2
Task 4	Planning Committee selects Values/Mission statement and key service responses (meeting facilitated by consultant)	Month 3
Task 5	Retreat-write goals and objectives, activities, organizational competencies (key staff-facilitated by consultant)	Month 3
Task 6	Write the strategic plan	Month 4