

**Midwest Collaborative for Library Services
Board Meeting
Indianapolis, IN
February 17, 2011
Minutes
10:00 a.m. – 2:30 p.m.**

I. Call to Order – Meeting was called to order at 10:05 a.m.

- A. Roll Call & Accountability of Meeting Preparation
Present: Logan (Chair), Arnett, Currie, Fore, Haka, Heidenreich, Hooks, Lincoln, Liu, Lunsford, Robertson, Roethemeyer, Dykhuis
Absent: Flick, Lansdale, Mullins
Staff: Dukelow
- B. Approval of the Agenda Motion to approve the agenda by Robertson, seconded by Haka. Motion approved.
- C. Approval of Minutes of November 18, 2010 meeting. Motion to approve the minutes by Hooks, seconded by Robertson. Motion approved.

II. MCLS Environment

- A. An introduction to Academic Libraries of Indiana (ALI)
Janet Fore and Robert Roethemeyer led a discussion about ALI's formation, its work, and strategic plan.
- B. What does the Board need to know about the environment?
The Board agreed that they would like to continue these opportunities for learning about the library environment in both states.

III. Board Operation

- A. Review monitoring reports and responsibilities.
Discussion about the reasons for monitoring and process of gathering reports. Logan will assign policies for Board members to monitor.
- B. Committee assignments
 - a. Audit Committee – 2011 Audit Committee will be Haka, Currie, and Arnett.
 - b. Review Audit Committee responsibility to enforce auditor policy – No later than May meeting, the Audit committee will recommend to the Board an auditor for this year's audit.
 - c. Nominating Committee – 2011 Nominating Committee is Hooks, Lunsford, and Lincoln.
- C. Establish Ad Hoc Committee to Review CEO contract
Committee members are Liu, Mullins, and Logan.
- D. Review Board travel expense reimbursement policy/practices
MCLS covers travel expenses, including lodging, mileage, and meals for every Board meeting. The goal is to have board members attend meetings in person whenever possible.

E. Future meeting dates and locations

The meeting schedule for 2011 was adjusted. The schedule for the remainder of 2011 will be May 18 in Indianapolis, August 17 in Lansing, and November 3-4 at the Harbor Grand Inn, New Buffalo, Michigan

IV. Executive Director

A. Executive Director report

The Board heard a report from Dykhuis about operations at MCLS.

B. Implications of PALNI contract decision

The Board discussed the implications of PALNI's decision about the service provider for the Aleph system.

C. OCLC and the Midwest Federation

Dykhuis reported on discussions with OCLC and other Midwest consortia about OCLC's new Web-scale Management Service (WMS).

V. Budget

A. FY2011 – YTD

Dykhuis discussed FY2011 finances for the first half of the year and projections through the end of June.

B. Financial forecast for FY2012 (beginning July 1, 2011)

Budgeting for FY2012 is underway. Dykhuis outlined the priorities for the upcoming year.

VI. Board Self-Assessment

The Board reviewed and assessed its actions during the meeting.

VII. Adjournment

Motion to adjourn by Robertson, second by Hooks. Meeting was adjourned at 2:30 p.m.