

Midwest Collaborative for Library Services
Board Meeting Minutes
August 7, 2012

I. Call to Order –Meeting was called to order at 10:02 a.m.

A. Roll Call & Accountability of Meeting Preparation

Present: Logan, Arnett, Currie, Fore, Hooks, Lansdale, Lincoln, Lunsford, Mitchell, Robertson, Roethemeyer, Skib, Dykhuis

Guests: Schaubman, Thomas

Absent: Flick, Mullins

B. Approval of the Agenda

Logan added an agenda item regarding a letter received from the Michigan Library Association, and Lansdale asked to remove Meeting Minutes from the Board Consent Agenda. Motion to approve as amended by Hooks, second by Lincoln. Motion approved.

C. Operational Consent Agenda

Motion to approve Operational Consent Agenda by Arnett, second by Roethemeyer. Motion approved.

D. Board Consent Agenda Motion to approve Board Consent Agenda by Arnett, second by Fore. Motion approved.

II. Executive Director

A. Executive Director report

Dykhuis reported the MCLS and the Library of Michigan have agreed upon a new three-year contract for MeL services. The contract now goes to the Administrative Board for approval.

Dykhuis asked Schaubman to update the Board about development of the NISO Circulation Interchange Protocol software and implementation of ArticleReach.

Dykhuis reviewed the series of programs planned for FY2013 about ebooks. Registration has been good so far.

B. FY2012 Budget – YTD update

Dykhuis gave a preliminary report on the financial results for FY2012.

C. MCLS Investment Policy

Dykhuis reviewed investment guidelines. After discussion, the Audit Committee agreed to review the Board's investment policy and report to the Board at the November meeting.

III. Board Operation

A. Nominating committee report for 2012 election

Currie presented the slate from the nominating committee for the five open seats and the replacement for the Indiana At-large representative vacancy. The nominees for the slate include:

IN – Research Library: Diane Parr Walker, University of Notre Dame

IN – At Large: Robert Roethemeyer, Concordia Theological Seminary

IN – School Library: Nocha Flick, Lawrence Central High School
MI – At Large: Ray Arnett, Fremont District Library
MI – Public Library: Metta Lansdale, Traverse Area District Library

Motion by Hooks to approve slate, Fore second. Motion approved.

Logan has appointed Patty Stringfellow, Jasper County Public Library, to fill the IN At Large vacancy for the remainder of the term.

B. 2012 Annual Meeting

The Board discussed the agenda for the annual meeting, which will be held at Lansing Community College on October 5. It will be streamed to anyone who is unable to attend in-person.

C. 2012 Retreat Agenda

The Board discussed the agenda for 2012 retreat, which will be held in New Buffalo on November 1 and 2. Logan will use the input from the Board to work with the meeting’s facilitator to develop an agenda for the retreat.

D. Executive Director Contract Review Task Force

Logan appointed an ad hoc committee to develop recommendations to the Board for the Executive Director’s next contract. Skib, Lunsford, and Logan are on the committee and will report at the November meeting.

E. August Meeting Minutes

Need to change “agenda” to “minutes”. Motion to approve minutes as amended by Roethemeyer, second by Lansdale. Motion approved.

F. Letter from the Michigan Library Association

Logan distributed a letter received from Lance Werner, President of the Michigan Library Association. After discussion, Logan will appoint Board members, including both Michigan and Indiana representatives, to a task force that will investigate ways to more closely align the two organizations.

IV. Ends Policy Development

A. Ends policy review & adoption –

Logan presented the most recent draft of the revised Ends policy. After discussion, motion by Arnett to adopt the revised Ends policy:

1.0 The Ends of the Midwest Collaborative for Library Services (MCLS) is a resource-rich environment in which libraries of all sizes and types collaborate to be essential and effective.

1.1 Libraries will have access to the information resources and technological tools they need to meet the entertainment, education and research needs of their users.

1.1.1 Libraries will collaborate with each other to get the best terms and conditions and best prices from vendors.

1.1.2 Libraries will collaborate with each other to pilot new resources and technologies to determine effectiveness and value.

1.2 Library employees will be knowledgeable about current technology and trends affecting the world of libraries.

1.2.1 Library employees will have access to online and in-person educational opportunities.

1.2.2 Through collegiality and networking, librarians will learn how colleagues and experts are tackling challenges and problems in libraries.

1.3 Libraries will operate efficiently

1.3.1 Libraries will cooperate with each other to share knowledge, expertise, programs, and services.

1.3.2 Libraries will collaborate with each other to develop and pilot new programs, processes and services to determine effectiveness and value.

1.4 Furthermore, concerning libraries:

1.4.1 There will be a primary focus on Michigan and Indiana libraries of all sizes and types.

1.4.2 Member libraries will receive a higher level of benefits than non-member libraries.

Second by Robertson. Motion approved.

V. Board Self-Assessment

The board assessed today's meeting.

VI. Adjournment

Motion to adjourn by Lansdale, second by Fore. Motion approved. The meeting adjourned at 1:48 pm